

**WAYS AND MEANS COMMITTEE**

**AGENDA**

**TUESDAY, MARCH 7, 2023**

4:00 P.M.

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 1-4 **VI. MINUTES (2/7/23)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
  - 5 **A. Committee Chair Banaszak – Discontinuance of the Bay County Household Assistance Program (HAP) (ARPA) (Seeking approval to close HAP effective April 15, 2023; authorization for Board Chair to sign required documents; approval of required budget adjustments – proposed resolution attached)**
  - 6-7 **B. Bay County Sheriff – Bay County Community Partnership Grants FY- 2023 (Seeking approval to apply and accept FY- 2023 Bay County Community Partnership Grant; authorization for Board Chair to sign required documents; approval of required budget adjustments – proposed resolution attached)**
  - 8-9 **C. Health Officer – Travel Request for 2023 National WIC Conference (Seeking approval for travel request for WIC Manager; approval of required budget adjustments – proposed resolution attached)**
  - 10-12 **D. Recreation & Facilities - Community Center Pool Closure (Seeking approval for the closure of the Bay County Community Center Pool; approval of required budget adjustments; authorization for Board Chair to sign – proposed resolution attached)**

**E. Finance Officer**

- |       |   |
|-------|---|
| 13    | <b>1. Analysis of General Fund Equity 2023 (Receive)</b>  |
| 14    | <b>2. Update Regarding Executive Directive #2007-11 (Receive)</b>   |
| 15-18 | <b>3. Information Systems: CISCO Agreement for Advanced Web Filtering (Seeking authorization to apply for and accept the RECTify Cybersecurity Vulnerabilities Grant through MMRMA; authorization for Board Chair to sign required documents; approval of required budget adjustments – proposed resolution attached)</b> |

19	<b>F. Payables – General (Proposed resolution attached)</b>
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**IX. REFERRALS**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. CLOSED SESSION (WHEN REQUIRED)**

**XIII. MISCELLANEOUS**

**XIV. ANNOUNCEMENTS**

**XV. ADJOURNMENT**

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4131

**WAYS AND MEANS COMMITTEE  
MINUTES**

**MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, FEBRUARY 7, 2023, FOURTH FLOOR, BAY COUNTY BUILDING.**

**CALL TO ORDER BY CHAIR BANASZAK AT 4:00 P.M.**

**ROLL CALL:**

**MOTION NO.**

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
TIM BANASZAK, CHAIR P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KAYSEY L. RADTKE, V. CHAIR P	Y	Y	S/Y	M/Y	Y	S/Y	Y	Y	S/Y	Y	Y	Y
KATHY NIEMIEC P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
COLLEEN MAILLETTE Present via Zoom												
THOMAS M. HEREK P	M/Y	Y	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	M/Y	Y	M/Y
DENNIS POIRIER P	S/Y	M/Y	Y	Y	S/Y	Y	S/Y	Y	Y	S/Y	S/Y	S/Y
VAUGHN J. BEGICK, EX OFFICIO P	Y	S/Y	Y	S/Y	Y	Y	Y	S/Y	Y	Y	M/Y	Y

**MOTION NO.**

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
TIM BANASZAK, CHAIR	Y	Y	Y	Y	Y	Y						
KAYSEY L. RADTKE, V. CHAIR	Y	Y	Y	Y	Y	Y						
KATHY NIEMIEC	Y	Y	Y	Y	Y	Y						
COLLEEN MAILLETTE												
THOMAS M. HEREK	Y	S/Y	M/Y	S/Y	Y	M/Y						
DENNIS POIRIER	M/Y	M/Y	Y	M/Y	M/Y	S/Y						
VAUGHN J. BEGICK, EX OFFICIO	S/Y	Y	S/Y	Y	S/Y	Y						

**MOTION NO.**

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
TIM BANASZAK, CHAIR												
KAYSEY L. RADTKE, V. CHAIR												
KATHY NIEMIEC												
COLLEEN MAILLETTE												
THOMAS M. HEREK												
DENNIS POIRIER												
VAUGHN J. BEGICK, EX OFFICIO												

**OTHERS PRESENT: S.WALRAVEN, C.GIGNAC, A.DAVIS-JOHNSON, T.JERRY, J.COPPENS, R.BRANDT, F.MOORE, M.RIVARD, J.STRASZ, N.PAIGE, D.BERGER**

**ZOOM PRESENT: COLLEEN MAILLETTE, LINDSEY ARSENAULT**

**M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN**

**WAYS AND MEANS COMMITTEE  
MINUTES  
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PAGE 2**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes, which provide an overview and are not verbatim, this Committee meeting was also video taped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website [www.baycounty-mi.gov/executive/videos](http://www.baycounty-mi.gov/executive/videos).

As there were no changes or additions to the Agenda, it was

- 1           **MOVED, SUPPORTED AND CARRIED TO APPROVE THE WAYS AND MEANS COMMITTEE AGENDA FOR TUESDAY, FEBRUARY 7, 2023 AS PRESENTED.**
- 2           **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JANUARY 3, 2023 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

Continuing on with the agenda, it was

- 3           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE 2023 MARINE SAFETY PROGRAM GRANT (SHERIFF).**
- 4           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE RESCISSION OF RESOLUTION # 2022-281 RE DRAIN ASSESSMENT TO HAMPTON TOWNSHIP (DRAIN COMMISSIONER).**
- 5           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE TIRE SHREDDER AGREEMENT (MOSQUITO CONTROL).**

Rebecca Brandt, Mosquito Control Manager, advised that source reduction program, scrap tire collections are held in June at Bay County Mosquito Control, and in August at the Fraser Township Hall.

- 6           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE BID AWARD(S) FOR THE PURCHASE OF INSECTICIDES (MOSQUITO CONTROL).**

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7           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE 2023 LIGHT TRAP COLLECTOR CONTRACTS (MOSQUITO CONTROL).**

8           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ADDENDUM TO EXISTING FIXED-WING AERIAL LARVICIDE SERVICES CONTRACT WITH EARL'S SPRAY SERVICE TO INCLUDE FALL APPLICATIONS (MOSQUITO CONTROL).**

At the request of Commissioner Niemiec, Rebecca Brandt, Mosquito Control Manager, explained an identified need for the fall applications. This service will be added to the existing contract with Earl's Spray Service for spring aerial applications. It was noted that this was bid out with only Earl's Spray Service submitting a bid.

9           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING TRAVEL FOR THE EMERGENCY PREPAREDNESS MANAGER AND HEALTH EDUCATION DIVISION MANAGER AND THE COMMUNITY HEALTH EDUCATOR/HEALTH ANALYST TO ATTEND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) 2023 PREPAREDNESS SUMMIT IN ATLANTA, GEORGIA (HEALTH DEPT.).**

10          **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE AGREEMENT WITH BROWN AND BROWN AS BAY COUNTY'S INSURANCE AGENT FOR WORKERS' COMPENSATION AND EXCESS LIABILITY INSURANCE COVERAGE (PERSONNEL).**

11          **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AGREEMENT WITH MIDWEST EMPLOYERS CASUALTY COMPANY (PERSONNEL).**

12          **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND EQUITY 2022 (FINANCE).**

13          **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE UPDATE RE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**

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- 14        **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH REHMANN ROBSON TO PROVIDE BAY COUNTY'S AUDIT F-65 FORM (FINANCE).**
- 15        **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE RFQu RELEASE FOR ANIMAL SERVICES AND ADOPTION CENTER PROJECT MANAGER (FINANCE - PURCHASING).**

Frances Moore, Purchasing Agent, provided an explanation of the RFQu release.

- 16        **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE REGION 3 HOMELAND SECURITY GRANT FOR NEW FIREWALLS (FINANCE - ISD).**
- 17        **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE GENERAL PAYABLES RESOLUTION (FINANCE).**

There being no further business, it was

- 18        **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:17 P.M.).**

**Submitted by:**

**DEANNE BERGER  
ACTING FOR BOARD COORDINATOR**

## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

**BY:** WAYS AND MEANS COMMITTEE (3/7/2023)  
**WHEREAS,** On May 17, 2022, Bay County adopted Resolution No. 2022-105 appropriating \$1,000,000 of ARPA Funds for the Bay County Household Assistance Program (HAP); and  
**WHEREAS,** The eligible HAP applications have been funded to date; and  
**WHEREAS,** A balance in ARPA funds remains; Therefore, Be It  
**RESOLVED** That the Bay County Board of Commissioners hereby closes the HAP to any further applications for assistance effective April 15, 2023, at 5:00 P.M.; Be It Further  
**RESOLVED** That the Chairman of the Board is authorized to execute any documentation required for the discontinuance of the Bay County HAP following Finance and Corporation Counsel review and approval; Be It Further  
**RESOLVED** That all timely applications will be processed; Be It Finally  
**RESOLVED** That related budget adjustments, if required, are approved

TIM BANASZAK, CHAIR  
 AND COMMITTEE

ARPA Funding - Discontinuance of the Bay County Household Assistance Program (HAP)

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





# ***Troy R. Cunningham***

## ***Sheriff Of Bay County***

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

DATE: February 28, 2023

TO: Tim Banaszki, Chairman  
Ways & Means Committee

FROM: Sheriff Troy R. Cunningham *TRC*

REF: Request for the Ways and Means Committee Board's approval to Apply  
and Accept the Bay County Community Partnership Grants FTY-2023

### **Request:**

The Bay County Sheriff's Office request is to apply and accept for the 2023 Bay County Community Partnership Grants – Spring 2023 Program. Our specific intent is to purchase a drone with DJI Mavic 3T with combo kit with necessary accessories needed for prolonged flight.

### **Background:**

Our department has several different rolls with one of the most important of those being search and rescue, where with this specific drone with FLIR (forward looking infrared) camera would be the best suited for the job. Though we utilize drones currently, none of them have a FLIR camera, which allows us to see heat signatures much easier than that of a standard camera.

### **Finance/Economics:**

Total cost of drone plus kit is \$6,657.00. The Bay County Community Partnership Grant would pay for half the cost \$3,328.50.

### **Recommendations:**

I am requesting the committee's authorization(s) to apply and accept, for the FY-2023 Bay County Community Partnership Grant and implement approved funding. Also, seeking the Board and Finance upon approval(s) to make necessary any required budget adjustments for our participation during the grant year.

CC: Undersheriff Christopher D. Mausolf  
Lindsey Arsenaault, BOC  
Shawna Walraven, Finance Director  
Kim Priessnitz, Budget Supervisor  
Travis Schumann, Grant /Finance  
File Copy

Ls/W&M.BayCoCommunityPartnershipGrant-Apply&Accept.FTY2023

## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (3/7/2023)
- WHEREAS,** The Bay County Sheriff's Office is requesting to apply and accept the Bay County Community Partnership Grant for the Spring 2023 Program with the intent to utilize the grant funding to purchase a drone with DJI Mavic 3T with combo kit and necessary accessories needed for prolonged flight; and
- WHEREAS,** The Bay County Sheriff's Office has several different roles with one of the most important being search and rescue and where with this specific drone with FLIR (forward looking infrared) camera would be the best suited for the job; and
- WHEREAS,** Although drones are currently being utilized, none of them have a FLIR camera that allows the Sheriff's Office to see heat signatures much easier than that of a standard camera; and
- WHEREAS,** The total cost of drone plus kit is \$6,657.00 and the Bay County Community Partnership Grant would pay for half the cost, \$3,328.50, with the balance of the funding coming from the Sheriff's 2023 budget; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes submittal of the 2023 Bay County Community Partnership Grant and the Chairman of the Board authorized to execute grant application documents on behalf of Bay County (Sheriff) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That, upon approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND COMMITTEE

Sheriff – Bay County Community Partnership Grant for Drone Plus Kit – FY 2023

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



1200 Washington Avenue Bay City, Michigan 48708

PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049

[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Director

TO: Tim Banaszek, Chairperson, Ways and Means Committee  
FROM: Amy Revette, WIC Manager  
DATE: February 28, 2023  
CC: Jim Barcia, Joel Strasz, Shawna Walraven, Kim Priessnitz, Mark Pickell  
RE: Travel Request for 2023 National WIC Conference

**Background:**

The WIC Manager has been approved by Michigan Department of Health and Human Services WIC Division to attend the 2023 National WIC Conference. The WIC Conference is being held May 1 -4 in San Diego, California. The National WIC Conference is the leading conference in the country for the Women, Infant and Children Program. It provides pertinent USDA program updates, latest trends and best practices in research and evaluations, technological and program integrity innovations for the direction of WIC's future. In addition, there is special focus on health equity, diversity, and inclusion with the WIC program.

**Financial Considerations**

The expenses have been approved and will be covered by WIC program grant funding. No use of general funds are necessary.

**Recommendation:**

The Health Department recommends that the Board of Commissioners approve the travel request.

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## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/7/2023)

WHEREAS, The WIC Manager has been approved by Michigan Department of Health and Human Services WIC Division to attend the 2023 National WIC Conference being held May 1-4 in San Diego, California; and

WHEREAS, The National WIC Conference is the leading conference in the country for the Women, Infant and Children Program; and

WHEREAS, The National WIC Conference provides pertinent USDA program updates, latest trends and best practices in research and evaluations, technological and program integrity innovations for the direction of WIC's future, and in addition, there is special focus on health equity, diversity, and inclusion with the WIC program; and

WHEREAS, The expenses have been approved and will be covered by WIC program grant funding with no use of general funds necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the travel request as outlined for the 2023 National WIC Conference; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND COMMITTEE

Health Dept. - Travel Request for 2023 WIC Conference

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**

[gignacc@baycounty.net](mailto:gignacc@baycounty.net)

**Jon Morse, Buildings & Grounds Supervisor**

[morsej@baycounty.net](mailto:morsej@baycounty.net)

**Brad Moses, Civic Arena Manager**

[mosesb@baycounty.net](mailto:mosesb@baycounty.net)

**Daniel Neering, Recreation Manager**

[neeringd@baycounty.net](mailto:neeringd@baycounty.net)

**Dan Tomczak, Pinconning Park Manager**

[tomczakd@baycounty.net](mailto:tomczakd@baycounty.net)

**Beth Trahan, Recreation Coordinator**

[trahanb@baycounty.net](mailto:trahanb@baycounty.net)



## BAY COUNTY

**JAMES A. BARCIA**

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Tim Banaszak, Chairman of Ways & Means Committee

From: Cristen Gignac, Director of Recreation & Facilities

Date: February 27, 2023

Subject: Community Center Pool

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**Request:** Consider a budget adjustment for the Community Center pool.

**Background:** The Bay County Community Center Pool opened in the early 1970's. For 50 years, it served as a place where children could make memories, learn to swim, beat the heat and so much more. Many members of the community have sentimental memories of a vibrant place where they used to spend their summers as children. Recreational opportunities are a valuable part of our community and providing recreational service to our citizens is an honor. The Bay County Community Center Pool has served our community well for the last 50 years.

As an aging outdoor pool in the State of Michigan with an original structure and original mechanical components; the Community Center pool has unfortunately come to the end of its lifecycle. We are now experiencing mechanical issues, structural issues, maintenance difficulties, supply shortages, lifeguard staffing shortages, coupled with very low usage. Because of the climate we live in, this pool can only serve the community 8-9 weeks a year. As you may recall, the pool was not open to the public in 2022 due to lifeguard staffing shortages and closed in 2020 due to the Covid pandemic.

For many years now, usage of the Community Center pool has been at an all time low. Back in 2009, the Board considered closing the pool for the 2010 season. Sighting many of the same issues as above, but also the low number of



public swimmers that used the pool. In the last 12 years, usage has slowed even farther – many days only seeing 10-20 public swimmers. It is my understanding at the time the Board considered closure in 2009, they ultimately decided to keep the pool going as long as they could without any financial investment to elongate usage of this asset due to the community concern of closure. We have consulted with a pool company. Budget estimates to repair the pool structure would be upwards of 2 million dollars and doesn't include the mechanical side. Complete replacement of the pool is estimated between 5-6 million.

With a heavy heart, it is my recommendation to close the pool due to the extremely low usage, financial constraints, staffing issues, but ultimately significant mechanical and structural issues. With funds that are already budgeted for the pool in 2023, Bay County Buildings & Grounds staff could remove and fill in the pool if the Board so chooses with the current budget of the pool. In the future, we would explore other outdoor recreational opportunities in that space that would benefit our community and coincide with our programming.

**Economics:** Funds for this are budgeted in the Pool budget.

**Recommendation:** That the board approve a budget adjustment to move budgeted dollars in the pool budget to appropriate expense line items for removal of the Community Center pool, allow for bids to be released if necessary for removal per policy, and sign agreements as necessary.

cc: Jim Barcia      Shawna Walraven      Corporation Counsel

## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (3/7/2023)
- WHEREAS, The Bay County Community Center Pool opened in the early 1970's and, for 50 years, it served as a place where children and families could make memories, learn to swim, beat the heat and so much more; and
- WHEREAS, Recreational opportunities are a valuable part of our community and providing recreational service to Bay County's citizens is an honor; and
- WHEREAS, The Bay County Community Center Pool has served our community well for the last 50 years, however, as an aging outdoor pool in the State of Michigan with an original structure and original mechanical components, the Community Center pool has unfortunately come to the end of its lifecycle; and
- WHEREAS, The Community Center pool is now experiencing mechanical issues, structural issues, maintenance difficulties, supply shortages, lifeguard staffing shortages, as well as very low usage; and
- WHEREAS, Due to the climate we live in, the Community Center pool can only serve the community 8-9 weeks a year and, in 2022, the pool was not open to the public due to lifeguard staffing shortages. The pool closed in 2020 due to the Covid pandemic; and
- WHEREAS, For many years usage of the Community Center pool has been at an all-time low and, in the last 12 years, there have been many days where only 10-20 public swimmers utilized the pool; and
- WHEREAS, The Bay County Board of Commissioners considered closure of the pool in 2009 but ultimately decided to keep the pool going as long as feasible without any financial investment to elongate usage of this asset due to the community concern of closure; and
- WHEREAS, A pool company has been consulted and budget estimates to repair the pool structure would be upwards of 2 million dollars not including the mechanical side. Complete replacement of the pool is estimated between 5-6 million dollars; and
- WHEREAS, At this time, Administration recommends closing the pool due to the extremely low usage, financial constraints, staffing issues, but ultimately significant and costly mechanical and structural issues; and
- WHEREAS, With funds that are already budgeted for the pool's operation in 2023, Bay County Buildings & Grounds staff could remove and fill-in the pool utilizing the current budget of the pool and, in the future, Administration will explore other outdoor recreational opportunities for that space that would benefit our community and coincide with Bay County's programming; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the closure of the Bay County Community Center Pool and approves all required budget adjustments to move budgeted funds in the Community Center pool budget to appropriate expense line items for removal of the Community Center Pool; Be It Finally
- RESOLVED That the Chairman of the Board is authorized to sign required documents to allow for bids to be released, if necessary, for removal of the Community Center pool, per policy, following Finance and Corporation Counsel review and approval

TIM BANASZAK, CHAIR  
AND COMMITTEE

## Recreation &amp; Facilities – Community Center Pool Closure

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_NAYS\_\_\_\_EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_NAYS\_\_\_\_EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_DEFEATED\_\_\_\_WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_CORRECTED\_\_\_\_REFERRED\_\_\_\_NO ACTION TAKEN\_\_\_\_

Description	Journal Number	2023 Fund Balance
Estimated Unassigned Fund Balance or (Deficit) 12/31/2022		\$2,220,419
Previous years Assigned Fund Balance for P.O.'s*		\$0
Previous years Assigned Fund Balance for designation to balance 2023 budget		\$4,074,553
Estimated Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2022		<u>\$6,294,972</u>
2023 Budgeted Surplus /(Deficit)		(\$4,074,553)
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH FEBRUARY 2023		<u>0</u>
FEBRUARY 28, 2023		<u>0</u>
Estimated Unassigned Fund Balance or (Deficit) 2/28/2023		<u>\$2,220,419</u>





**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Shawna S. Walraven**  
Finance Officer  
[walravens@baycounty.net](mailto:walravens@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing  
[moorefa@baycounty.net](mailto:moorefa@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

TO: Tim Banaszak, Chairperson  
Ways and Means Committee

FROM: Shawna S. Walraven, Finance Officer

DATE: February 28, 2023

RE: Executive Directive #2007-001

**REQUEST:**

Please place this memo on the March 7, 2023, Ways & Means Agenda for your committee's information.

**BACKGROUND:**

On February 9, 2023, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

1. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regarding to fiscal year 2022 and/or 2023 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer





## BAY COUNTY FINANCE/INFORMATION SYSTEMS

**James A. Barcia**  
County Executive

**Shawna Walraven**  
Finance Officer  
[walravens@baycounty.net](mailto:walravens@baycounty.net)

**Kimberly A. Priessnitz**  
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**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

**TO:** Tim Banaszak, Chair  
Ways & Means Committee

**FROM:** Julie Coppens *JC*  
Information Systems Manager

**RE:** Cisco Umbrella and SecureX

**DATE:** February 22, 2023

### REQUEST:

Information Systems Division is seeking approval to enter into an agreement with Cisco and Port53 for cloud security managed services. After review by Corporation Counsel authorize the Board Chair to sign any documents with Port53 and Cisco. Apply for the RECTify Grant through MMRMA, specific for cybersecurity to monitor, identify, and remediate emerging cybersecurity vulnerabilities.

### BACKGROUND:

One of the ways to enhance the security posture of the County infrastructure is to use advanced filtering that will allow for additional filtering and protection from emerging threats and visibility for internet access across all network devices and users. Port53 is a Cisco partner providing support and services working directly with Cisco products. Cisco Umbrella provides visibility and protection everywhere, blocks malware, enforces content web filtering, and protects users on and off the network on County issued equipment. The advanced application layer filtering allows for additional protection to enhance existing security protocols. Key features of Umbrella include block domains associated with phishing, malware, botnets and other high-risk categories, prevent web and non-web callbacks from compromised systems and use of the investigate web console for interactive threat intel access. This service will work in partner with our firewalls. SecureX is a platform by Cisco which works with Umbrella to allow for content and incident tracking. Any incidents that may arise can be easily tracked and managed using SecureX.

MMRMA, the County's risk management insurance provider, has created the RECTify Cybersecurity Vulnerabilities Grant serves to underscore the priority MMRMA places upon providing resources to members beyond cybersecurity coverage, to address cybersecurity emerging and ongoing threats. The County has an opportunity to apply for the RECTify Grant.



This grant is important for all MMRMA members as MMRMA earmarks funds to members to remediate and solve cybersecurity issues. As threats continue and grow, Bay County will benefit from participating in any grant opportunities available.

**ECONOMICS:**

Any cost related to Cisco Umbrella, SecureX and Port53 are available in the Information Systems Division budget. Any grant funds awarded from the RECTify Grant will be used to counter any costs incurred with the new security systems.

**RECOMMENDATION:**

Authorize the Board Chairman to sign any and all documents with Port53 and Cisco relating to the SecureX, security platform and Cisco Umbrella. Allow Information Systems Division, partnering with our Risk Management staff to apply for the RECTify Grant and submit any necessary paperwork for the grant. If awarded the RECTify Grant, Bay County accepts any funds awarded and perform any necessary budget adjustments.

cc: James A. Barcia Shawna Walraven Kim Priessnitz Amber Davis-Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

- BY:** WAYS AND MEANS COMMITTEE (3/7/2023)
- WHEREAS,** Bay County's risk management insurance provider, Michigan Municipal Risk Management Authority (MMRMA) has created the RECTify Cybersecurity Vulnerabilities Grant that serves to underscore the priority MMRMA places upon providing resources to members beyond cybersecurity coverage, and to address cybersecurity emerging and ongoing threats; and
- WHEREAS,** Bay County has an opportunity to apply for the RECTify Grant; and
- WHEREAS,** This grant is important for all MMRMA members as MMRMA earmarks funds to members to remediate and solve cybersecurity issues and, as threats continue and grow, Bay County will benefit from participating in any grant opportunities available; and
- WHEREAS,** One of the ways to enhance the security posture of Bay County's infrastructure is to use advanced filtering that will allow for additional filtering and protection from emerging threats and visibility for Internet access across all network devices and users; and
- WHEREAS,** Port53 is a Cisco partner providing support and services working directly with Cisco products; and
- WHEREAS** Cisco Umbrella provides visibility and protection everywhere, blocks malware, enforces content web filtering, and protects users on and off the network on Bay County issued equipment and the advanced application layer filtering allows for additional protection to enhance existing security protocols; and
- WHEREAS,** Key features of Umbrella include block domains associated with phishing, malware, botnets and other high-risk categories, prevent web and non-web callbacks from compromised systems and use of the investigate web console for interactive threat intel access, it will also work in partner with Bay County's firewalls; and
- WHEREAS** SecureX is a platform by Cisco which works with Umbrella to allow for content and incident tracking and any incidents that may arise can be easily tracked and managed using SecureX; and
- WHEREAS,** Information Systems Division is seeking approval to enter into an agreement with Cisco and Port53 for cloud security managed services and any cost related to Cisco Umbrella, SecureX and Port53 are available in the Information Systems Division budget; grant funds awarded from the RECTify Grant will be used to counter any costs incurred with the new security systems; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes submittal of the RECTify Cybersecurity Vulnerabilities Grant through MMRMA and further authorizes the Chairman of the Board to execute grant application documents on behalf of Bay County (Information Systems Division) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That, upon approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents and all documents with Port53 and Cisco relating to the SexureX security platform with Cisco Umbrella on behalf of Bay County (Information

Systems Division) following Finance and Corporation Counsel review and approval; Be It Further

**RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved

**TIM BANASZAK, CHAIR  
AND COMMITTEE**

**ISD/Finance – MMRMA RECTify Cybersecurity Vulnerabilities Grant – Cisco Umbrella, SecureX and Port53**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MARCH 21, 2023

## RESOLUTION

BY: WAYS AND MEANS COMMITTEE (3/7/2023)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

2/8/2023	\$ 195,496.42
2/8/2023	\$ 334,695.96
2/15/2023	\$ 291,186.18
2/22/2023	\$ 215,522.21
3/1/2023	\$ 182,643.75

TIM BANASZAK, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_